



# ROOM - BY - ROOM

## Spring Cleaning

### C H E C K L I S T

#### ENTRYWAY

- SWEEP FLOORS
- MOP FLOORS
- WIPE DOWN WALLS
- WIPE DOWN BASEBOARDS
- CLEAN DOORS
- CLEAN LIGHT FIXTURES
- VACUUM DOOR MAT

#### LIVING ROOM

- DUST/POLISH FURNITURE
- WASH SLIPCOVERS
- WASH BLANKETS/THROWS
- WASH PILLOWS
- VACUUM SOFA & CHAIRS
- DUST BLINDS
- DUST CURTAIN RODS
- CLEAN WINDOW SILLS
- WIPE DOWN BASEBOARDS
- WASH WINDOWS
- WASH CURTAINS
- CLEAN CEILING FANS
- DUST LAMPSHADES
- DUST ELECTRONICS
- DUST ALL DECOR
- SWEEP | MOP | VACUUM
- SHAMPOO RUGS & CARPET

#### KITCHEN

- CLEAN STOVE TOP | OVEN
- CLEAN MICROWAVE
- CLEAN OUT REFRIGERATOR
- WIPE DOWN DRAWERS & SHELVES IN REFRIGERATOR
- DUST REFRIGERATOR COILS
- CLEAR OFF COUNTERTOPS
- SCRUB COUNTERTOPS
- DEGREASE BACKSPLASH
- WIPE DOWN VENT HOOD
- REPLACE VENT FILTERS
- CLEAN PANTRY OUT PANTRY
- WIPE DOWN CABINETS INSIDE & OUTSIDE
- DUST ALL HIGH SURFACES
- DEODORIZE DRAINS
- CLEAN RAGS & SPONGES
- WIPE DOWN WALLS
- WIPE DOWN BASEBOARDS
- CLEAN LIGHT FIXTURES
- DECLUTTER FLAT SURFACES & CLEAN THEM
- SHAKE OUT FLOOR MATS
- SWEEP | MOP

#### OFFICE

- SHRED UNNEEDED MAIL
- FILE STRAY PAPERWORK
- DUST | POLISH FURNITURE
- WIPE DOWN BASEBOARDS
- WIPE DOWN WALLS
- WASH CURTAINS
- CLEAN CURTAIN ROD
- CLEAN WINDOW SILLS
- WASH WINDOWS
- CLEAN LIGHT FIXTURES
- DUST DECOR
- DUST ELECTRONICS
- SWEEP | MOP | VACUUM

## DINING ROOM

- CLEAN OFF TABLE
- CLEAN & POLISH TABLE
- CLEAN LIGHT FIXTURES
- DUST DISPLAY CABINETS
- SPOT CLEAN CHAIR CUSHIONS
- CLEAN LIGHT FIXTURES
- DUST BLINDS
- WASH CURTAINS
- CLEAN WINDOW SILLS
- WASH WINDOWS
- WIPE DOWN BASEBOARDS
- SWEEP | MOP | VACUUM
- SHAMPOO RUGS | CARPET

## BATHROOMS

- CLEAN OFF FLAT SURFACES
- DECLUTTER
- DISCARD EXPIRED ITEMS
- CLEAN COUNTERTOP
- CLEAN DRAWERS & CABINETS
- CLEAN LIGHT FIXTURES
- SCRUB SINK & FAUCET
- WIPE DOWN MIRROR
- SCRUB TUB AND SHOWER
- REMOVE SHOWER HEAD & SOAK IN VINEGAR
- CLEAN TOILET
- CLEAN ALL HARDWARE
- SCRUB TILE GROUT
- WIPE DOWN BASEBOARDS
- WIPE DOWN WALLS
- SWEEP | MOP

## BEDROOMS

- CLEAN OFF FLAT SURFACES
- DECLUTTER/ ORGANIZE
- DUST/POLISH FURNITURE
- WASH BEDDING
- VACUUM BED
- DUST DECOR
- DUST BLINDS
- DUST CURTAIN RODS
- WASH CURTAINS
- CLEAN WINDOW SILLS
- WASH WINDOWS
- WIPE DOWN BASEBOARDS
- CLEAN CEILING FANS
- DUST LAMPSHADES
- DUST ELECTRONICS
- ORGANIZE CLOSET
- DONATE UNUSED ITEMS
- SWEEP | MOP | VACUUM
- SHAMPOO RUGS & CARPET

## LAUNDRY ROOM

- DECLUTTER ROOM
- WASH ITEMS IN HAMPER
- ORGANIZE SUPPLIES
- WIPE DOWN WALLS
- WIPE DOWN BASEBOARDS
- DEEP CLEAN WASHER
- CLEAN DRYER VENT, HOSE AND AREAS THAT LINT COLLECTS
- CLEAN LIGHT FIXTURES
- SWEEP | MOP

## THROUGHOUT THE HOUSE

- CHANGE BATTERIES IN SMOKE & CARBON MONOXIDE DETECTORS
- CLEAN AIR VENTS & REGISTERS
- CLEAN ALL LIGHT FIXTURES & REPLACE LIGHT BULBS
- WIPE DOWN & SANITIZE ALL DOOR HANDLES AND LIGHT SWITCHES